STUDENT MINISTRY ASSISTANT PROGRAM AGREEMENT

BETWEEN:

Lyke House: Catholic Center at the AUC

809 Beckwith Street, S.W.

Phone: (404) 755-2646 FAX: (404) 755-3460

| | Atlanta, Georgia 30314 | |
|---------------------------|---|--|
| AND: | Timina, Goorgia Door. | |
| Name: | Classification | Age |
| Phone: | Alternate Phone | |
| Permanent Mailing Add | dress: | 1555-155-155-155-155-155-155-155-155-15 |
| City, State, Zip: | | |
| Fax/E-mail: | | |
| | | |
| | | |
| Emergency Contact: | | |
| Relationship: | Phone; | |
| | SCHOLARSHIP AGREEMENT | |
| leadership scholarship to | Center at the AUC, hereinafter referred to as Lyke House, as hereinafter academic year. | grees to provide a liturgy and fter referred to as Ministry |

SCHOLARSHIP TERMS AND CONDITIONS

- 1. Ministry Assistant shall participate in the weekly liturgical and worship celebrations scheduled for the Center.
- 2. Ministry Assistant agrees to arrive punctually to all liturgical celebrations, events and programs sponsored or hosted by Lyke House. Scholar agrees to arrive at least thirty (30) minutes prior to all events and programs, and forty-five (45) minutes prior to all liturgical celebrations. Ministry Assistant agrees to arrive to all liturgical celebrations dressed in a neat and appropriate manner, i.e., business or business casual attire. Please note: tennis shoes/casual/sporting/lounge wear is unacceptable attire for a Ministry Assistant during Lyke House liturgical celebrations.
- 3. Ministry Assistant, as the "face" of the Center, agrees to be faithful to their agreed upon assignment in welcoming and acquainting visitors to the Center and its facilities. Ministry Assistants are to facilitate students in their experience of all the aspects and tools for developing Christian community among all who are present. A portion of the fifteen hours per week they are expected to give is to involve service in the Center facility itself.
- 4. Ministry Assistant agrees to attend Lyke House music and/or ministry workshops, retreats and music/liturgical formation activities.
- 5. Ministry Assistant, along with the Lyke House Bowman Scholars, agrees to select one (1) day per week to participate in a mandatory Mass and Bible study/faith sharing as a team building exercise necessary for all student leaders participating in ministry at Lyke House.
- 6. Ministry Assistant agrees to form a "Prayer Partner" group consisting of a minimum of five (5) students who, along with the **Ministry Assistant**, meet regularly for faith sharing and encouragement through prayer, fellowship, and worship. Ministry Assistant will also be responsible for inviting their Prayer Partners to Sunday Mass as a means of peer outreach and evangelization throughout the academic year.
- 7. Ministry Assistant agree to participate in outreach efforts that include as many students from their respective campuses weekly Ministry Assistants agree to assist other Lyke House students in carrying out its programs of liturgical service and social justice, as well as projects that invite students to be a part of the Lyke House program.

Sr. Thea Bowman Scholar Music Program Contract & Agreement

Ministry Assistants agree to help plan and facilitate retreats and other programs for faith development.

8. **Ministry Assistant** agrees to allow Lyke House to use his/her name, likeness, voice in all forms and media and hereby releases and discharges Lyke House from any and all claims and demands arising from or in connection with, in all manners, including but not limited to any and all claims for libel and invasion of privacy.

SCHOLARSHIP DISBURSEMENT

- 1. **Lyke House** shall release scholarship funds, up to the sum of ______ per quarter, ten (10) business days following the conclusion of the academic quarter (Midterms and Finals per semester) for music competence, liturgical leadership and scholarship demonstrated by the **Ministry Assistant**.
- 2. Reduction in the scholarship amount shall be made if the **Ministry Assistant** fails to demonstrate a consistent level of professionalism, attendance, liturgical leadership and scholarship. The reduction in the scholarship amount is at the discretion of the Catholic Chaplain and Director of Lyke House.
- 3. **Ministry Assistant** shall assist the Lyke House as a student leader engaged in an academic/liturgical mentoring and ministry program and **at no time** shall be considered an official employee or an independent contractor of the Lyke House.

SCHOLARSHIP AGREEMENT PERIOD

This agreement is effective upon signature by both parties and shall remain in effect for one academic year.

SCHOLARSHIP REVOCATION

- 1. This Scholarship Agreement constitutes the entire agreement between the Lyke House and the **Ministry Assistant** and supersedes all prior Scholarship Agreements, understandings and proposals (whether written or oral) in respect to the matters specified.
- 2. This Scholarship Agreement shall be deemed executed in the State of Georgia and shall be interpreted and construed in accordance with the laws of the State of Georgia relating to contracts made and performed herein.
- 3. Either the Lyke House or the **Ministry Assistant** may revoke this Scholarship Agreement by providing a two week, in-advance, written notice of revocation.

Signatures below signify an understanding of the agreements cited above and the commitment of all parties to fulfill these agreements. Signatures below also certify that having read the above agreements, all parties know and understand the meaning and intent of the agreements and are entering them knowingly and voluntarily.

Date

| SCHOLAR. | | Datc |
|-------------|----------------------|------|
| | Authorized Signature | |
| LYKE HOUSE: | | Date |
| | Authorized Signature | - |
| LYKE HOUSE: | | Date |
| *** | Authorized Signature | |

SCHOLAD.